



The Gazette of Meghalaya

PUBLISHED BY AUTHORITY

No. 48

Shillong, Thursday, December 7, 2017

16th Agrahayana, 1939 (S. E.)

Separate paging is given on this part in order that it may be filed as a separate compilation.

PART-IIA

GOVERNMENT OF MEGHALAYA

NOTIFICATIONS

The 21st November, 2017.

No.RDG.62/96/301. - In exercise to the power conferred by the proviso of Article 309 of the Constitution, the Governor of Meghalaya is pleased to make the following Rules to amend the Meghalaya Survey Service Rules, 1997 with immediate effect and until further orders:-

1. **Short title and Commencement:-** (1) These rules may be called the Meghalaya Survey Service (Amendment) Rules, 2017.
2. They shall come into force at once.
3. **Amendment of Rule 12:-** In rule 12 of the Meghalaya Survey Service Rules, 1997, after sub-rule (iii) the following sub-rules shall be added, namely:-
 - (iv) He must possess a good physique, free from infirmities,
 - (v) He must possess good eyesight with stereoscopic vision,
 - (v) He must be able to walk 5 Kilometers in 45 minutes."

P. W. INGY,
Addl. Chief Secretary to the Govt. of Meghalaya,
Revenue & Disaster Management Department.

The 20th November, 2017.

No.PIA.50/2017/38. - In partial modification of this Department's Notification No.PIA.21/2007/38, dated 22nd June, 2012 the prescribed qualifications for the under mentioned posts are hereby revised as indicated against each:-

1. **Programmer:-** (₹ 17,000-470-20,290-EB-560-25,330-760-33,690/-) plus other allowances as admissible under the Rules from time to time.
 - **Essential qualification:-** Degree in Computer Engineering or equivalent.
 - **Desirable Qualification:-**
 - (a) Microsoft MCSA Certification in Web & Windows Application or equivalent certification.
 - (b) Microsoft Certification in SQL Server or equivalent certification.
 - (c) Work Experience in the related field demonstrating required capability & competency.
2. **Technical Assistant:-** (₹ 11,300-280-13,260-EB-360-16,500-500-22,000/-) plus other allowances as admissible under the Rules from time to time.
 - **Essential Qualification:-** Degree holder in any discipline with 1½ year Diploma in Computer Application/Science.
 - **Desirable qualification:-**
 - (a) Microsoft MOS Specialist/Expert Certification.
 - (b) Computer TIAA+ Certification & Cisco ICNDI/CCNA Certification or Microsoft MTA Developer/ Database Certification (or equivalent certification).
 - (c) Demonstrated Knowledge & Skills in IT hardware & software, net working or basic computer Programming and databases.

K. N. KUMAR,

Principal Secretary to the Govt. of Meghalaya,
Programme Implementation & Evaluation Department.

The 1st December, 2017.

OFFICE MEMORANDUM

Subject:- Implementation of the recommendations of the Fifth Meghalaya Pay Commission.

No.F(PR)-52/2017/21. - The undersigned is directed to say that consequent upon the decision taken by the Government on the recommendations of the Fifth Meghalaya Pay Commission, the Governor of Meghalaya is pleased to revise the scales of pay of the State Government employees with effect from 1st January, 2017 to be regulated as follows:-

- 1.1.** A government employee shall draw pay in the Level of the Pay Matrix at **Annexure – I** applicable to the post to which he/she is appointed.
- 1.2.** The Revised Pay Structure shall also be applicable to the members of the work-charged establishments holding posts in identical pay scales as admissible to the government employees of corresponding categories under the regular establishment/ services/posts.
- 1.3.** All State Government employees who are drawing pay in the existing scales of pay shall draw pay in the corresponding Pay Level of the Pay Matrix, applicable to their posts/services with effect from 1st January, 2017.

Provided that a government employee may elect to continue to draw pay in the existing scale until the date on which he/she earns his/her next or any subsequent increment in the existing scale or until he/she vacates his/her post or ceases to draw pay in that scale.

- 2.1.** A government employee who either opts to come over to the revised pay with effect from 1st January, 2017 **or** to retain the existing pay scale of a post held by him/her until he/she earns his/her next increment **or** any subsequent increment **or** until he/she vacates his/her post **or** ceases to draw pay in that scale shall exercise option in writing in the form appended at **Annexure – II** and submit to the respective Head of Office within 60 (sixty) days from the date of issue of this order. Gazetted officers who draw their pay on the authority of pay slips issued by the Accountant General (A&E), Meghalaya shall submit their option directly to the Accountant General (A&E).
- 2.2.** If the option is not received within the time-limit, the government employee shall be deemed to have elected to be governed by the revised pay structure with effect from the 1st January, 2017.
- 2.3.** Persons who died on or after the 1st January, 2017 and could not exercise option within the time-limit shall be deemed to have opted for the revised pay structure on 1st January, 2017 or such later date as is more beneficial to their dependents.
- 2.4.** A government employee appointed to a post on or after the 1st January, 2017 shall, draw pay in the revised pay structure applicable to the post so held by him/her. In such case, the question of exercising option does not arise.
- 2.5.** In the case of a government employee who, on the date of issue of this order, is out of India on leave or deputation, foreign service or training as the case may be, the option should be exercised in writing and submitted to the appropriate authority within 60(sixty) days of the date of taking over charge of his post under the State Government. In the case of an employee who is under

suspension on the 1st January, 2017, the option should be exercised within 60 (sixty) days of the date of his/her return to duty if that date is later than the date of issue of these orders.

- 2.6.** The option once exercised shall be final.
- 3.1.** Pay in the revised pay structure shall be determined by multiplying the existing basic pay by a factor of 2.68 and thereafter the basic pay shall be fixed at the next higher stage in the Pay Matrix applicable thereto. If the amount arrived at is less than the minimum of the corresponding Pay Level in the Pay Matrix, the pay shall be fixed at the minimum of that Pay Level. If the amount arrived at is more than the maximum of the corresponding Pay Level in the Pay Matrix, the pay shall be fixed at the maximum of that Pay Level.
- 3.2.** The initial pay of a government employee who elects or deemed to have elected the revised pay structure shall be fixed separately in respect of his/her substantive pay in the permanent post on which he/she holds a lien or would have held a lien if it had not been suspended, and in respect of his/her pay in the officiating post held by him/her. If the pay in the officiating post is lower than the pay fixed in the substantive post, the pay shall be fixed in the same stage as that of the substantive pay. Where there is no stage in the applicable revised pay structure in the officiating post, his/her pay shall be fixed in the next higher stage.
- 4.1.** There shall be two dates for grant of increment namely, 1st January or 1st July of every year, instead of the existing date of 1st July. An employee shall be entitled to only one annual increment either on 1st January or 1st July depending on the date of his/her appointment, promotion or grant of financial up-gradation. The increment in respect of an employee appointed or promoted or granted financial up-gradation, including placement under the Modified Assured Career Progression Scheme (MACPS) during the period between the 2nd day of January and 1st day of July (both days inclusive) shall be granted on the 1st day of January and the increment in respect of an employee appointed or promoted or granted financial up-gradation including placement under MACPS during the period between the 2nd day of July and 1st day of January (both days inclusive) shall be granted on 1st day of July.
- 4.2.** The next increment of a government employee whose pay in the revised pay structure has been fixed on the 1st day of January, 2017 shall accrue on the 1st day of July, 2017 in the Pay Level in which the pay was so fixed.

Provided that the next increment after drawal of increment on the 1st day of July, 2017 shall accrue on the 1st day of July, 2018.

Provided also that the pay of an employee, who, in the existing pay scale, was drawing immediately before the 1st day of January, 2017 more pay than another government employee junior to him in the same cadre, gets fixed in the revised pay structure in a Cell lower than that of such junior, his pay shall be stepped up to the same Cell in the revised pay structure as that of the junior.

Provided further that in the case of an employee who had been drawing the maximum of the existing scale of pay for one year or more as on 1st January, 2017, one increment in the revised pay structure shall be allowed to him/her.

Provided also that in the case of an employee who was in receipt of an ad hoc increment on his/her stagnation for three years or more at the maximum of the existing scale of pay as on 1st January,

2017, one more increment in the revised scale of pay shall be allowed to him/her in addition to the increment already allowed under the preceding proviso.

5. Till the Meghalaya Services (Revision of Pay) Rules are notified by the Government and the fixation of pay finally approved by the Accountant General (A & E/Audit), Meghalaya, the drawal of pay of the government employees in the revised pay structure shall be purely provisional and any excess payment that may be found to have been made as a result of incorrect fixation of pay or any excess payment detected in the light of the discrepancies noticed subsequently will have to be refunded by the employees concerned, either by adjustment against future payments due to them or otherwise. The Head of Office shall, therefore, ensure that the employees submit an undertaking to this effect in the prescribed form at **Annexure – III** before the revised pay and arrears are drawn.
6. The revised scales of pay and other benefits will be effective from 1st January, 2017. The revised rates of allowances, such as House Rent Allowance, Medical Allowance, Hill Compensatory Allowance, etc., will, however, be payable with effect from 1st December, 2017. Orders in respect of the aforesaid allowances are being issued separately.
7. The decision to allow the employees to draw the revised pay is without prejudice to any revision/modification which may be incorporated in the Meghalaya Services (Revision of Pay) Rules to be issued on this behalf on the basis of the decision which the Government may take in respect of certain posts/services.
8. On receipt of the necessary Option and also the Undertaking, action for fixation of pay in the applicable revised pay structure shall be taken by the Controlling Authorities/Head of Offices of the employee concerned and the pay and allowances for the month of December, 2017 may be drawn and paid on the basis of the revised pay structure and admissible allowances.
- 9.1. The Governor of Meghalaya is also pleased to order that 40% of the arrears so computed shall be paid in cash to the Government employees within the financial year 2017-18. Orders in regard to the release of the balance of the arrears will be issued separately.
- 9.2. In authorising the arrears, Income Tax as due may also be deducted and credited to Government in accordance with the instructions on the subject.
10. The expenditure on account of the revised pay and allowances shall be debited to the respective head of account from which the employees draw their salaries.

R. V. SUCHIANG,
Principal Secretary to the Govt. of Meghalaya,
Finance Department.

1

Table RPS-4

Revised Pay Structure

REVISED INTERVIEW

Open ended Matrix with 3% annual increment, rounded off to nearest 100 with no Efficiency bar

ANNEXURE – II**FORM OF OPTION**

(Refer Para)

*1. I, _____, hereby elect the revised pay structure with effect from 1st January, 2017.

*2. I, _____, hereby elect to continue on the existing scale of pay of my substantive/officiating post mentioned below until–

- * the date of my next increment.
- * the date of my subsequent increment raising my pay to ₹_____
- * I vacate or cease to draw pay in the existing scale.

3. The option hereby exercised is final.

Station_____ Signature _____

Date_____ Name _____
(IN BLOCK LETTERS)
Designation _____Office / Department
in which employed _____

* To be scored out if not applicable

ACKNOWLEDGEMENT

Received the above declaration of option from Shri/Smti. _____ on this _____ day of _____ 20__.

Station _____ Signature of receiving authority _____

Date _____ (Designation with office seal) _____

ANNEXURE - III**UNDERTAKING**

I hereby undertake that any excess payment that may be found to have been made to me as a result of incorrect fixation of my pay or any excess payment detected in the light of the discrepancies noticed subsequently will be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Date : _____

Signature: _____

Station : _____

Name : _____

Designation: _____

Office / Department in which employed: _____

The 1st December, 2017.

OFFICE MEMORANDUM

Subject:- Recommendations of the Fifth Meghalaya Pay Commission–Revised rate of Dearness Allowance/Dearness Relief for State Government employees/ pensioners and family pensioners.

No.F(PR)-53/2017/17. - The undersigned is directed to say that consequent upon the decisions taken by the Government on the recommendations of the Fifth Meghalaya Pay Commission relating to Dearness Allowance at Item 3.1 of its Resolution, the Governor of Meghalaya is pleased to decide that the Dearness Allowance/Dearness Relief payable to all categories of State Government employees/pensioners and family pension holders in the revised pay/pension structure with effect from 1st January, 2017 shall be admissible from the date and at the rates mentioned below:-

Date from which payable	Rate of Dearness Allowance
From 1 st January, 2017	No Dearness Allowance
From 1 st July, 2017	1 % of basic pay

2. The payment of Dearness Allowance/Relief under these orders from the date indicated above shall be made after adjusting the instalments of Dearness Allowance/Relief already sanctioned and paid to the State Government employees for the periods from 1st January, 2017 *vide* O.M. No.F(PR)-47/2009/Pt.I/84, dated 5th June, 2017 and from 1st July, 2017 *vide* O.M. No.F(PR)-47/2009/Pt.I/88, dated 6th November, 2017.
3. These orders shall also apply to the members of the work-charged establishment and casual workers, other than Bungalow Peons, holding posts in the pay levels as admissible to the employees of corresponding categories under the regular establishment/services/ posts.
4. The Dearness Relief under these orders shall remain suspended if the pensioners/family pension holders are employed/re-employed under the State/Central Government or employed/re-employed/permantly absorbed in the State or Central Government's Company, Corporation, Undertaking or Autonomous Body. It shall, however, be revived after the spell of such re-employment/employment.
5. In the case of a government employee who opts to retain the existing scale of pay of a post held by him until he earns the next increment or any subsequent increment in the existing scale of pay, Dearness Allowance at the existing rate(s) shall continue to be paid to him during the period he opted to retain the existing scale of pay.
6. For the purpose of calculation of the Dearness Allowance in respect of those employees who elect to come over to the revised pay structure, 'pay' shall be as defined in F.R.7(17)(1) of the Meghalaya F.Rs & S.Rs, 1984. However, in the case of those

government employees who elect to retain the existing scale of pay which prevailed prior to 1st January, 2017, 'pay' shall mean 'pay in the existing scales of pay' admissible as on 1st January, 2017.

7. The payment on account of Dearness Allowance/Relief involving fractions of 50 paise and above may be rounded off to the next higher rupee and the fraction of less than 50 paise may be ignored.
8. The payment on account of the Dearness Allowance/Relief sanctioned herein shall be debited to the respective heads of accounts from which the employees draw their salary and the pensioners/family pension holders, their pension.

R. V. SUCHIANG,
Principal Secretary to the Govt. of Meghalaya,
Finance Department.

The 1st December, 2017.

OFFICE MEMORANDUM

Subject:- HOUSE RENT ALLOWANCE.

No.F(PR)-54/2017/18. - The undersigned is directed to say that consequent upon the decision of the Government on the recommendation of the Fifth Meghalaya Pay Commission at Item 3.3 of its Resolution, the Governor of Meghalaya is pleased to sanction the grant of House Rent Allowance to all State Government employees at the rates indicated below:-

Classification of cities/towns and other areas	Rate of House Rent Allowance
(i) Greater Shillong Area	15% of basic pay subject to a maximum of ₹ 8,000/- p.m.
(ii) District Headquarters	12½ % of basic pay subject to a maximum of ₹ 6,000/- p.m.
(iii) Other Areas	10% of basic pay subject to a maximum of ₹ 5,000/- p.m.

Note: *Rates prescribed for Shillong will be applicable for Shillong and Urban Agglomeration as per areas notified by the State Urban Affairs Department.

2. The Governor of Meghalaya is also pleased to order that payment of House Rent Allowance herein sanctioned shall not be authorized in the following cases:
 - a. Employees who have been offered suitable accommodation but have refused the same.
 - b. Employees who have been allotted with Government accommodation but have failed to occupy the same.
 - c. Government employees provided with Government owned/hired accommodation.
 - d. Female government employees residing in Working Women's Hostel, Shillong or elsewhere in Government run hostels.
 - e. Government employee who shares Government accommodation allotted rent free to another Government employee.
 - f. Government employee who resides in accommodation allotted to his wife/her husband or to his/her parents/son/daughter by the State Government, an Autonomous Public Sector undertaking or Semi-Government Organisation, such as Municipality, etc.

3. Drawal of House Rent Allowance at the above revised rates shall be subject to the following conditions :-
 - (a) Employees drawing pay not exceeding ₹ 71,600/- p.m. shall not be required to produce rent receipts. They shall however be required to furnish a certificate to the effect that they are incurring same expenditure on rent/contributing towards rent.
 - (b) For employees drawing pay above ₹ 71,600/- p.m. drawal of House Rent Allowance will be subject to production of Certificate to the effect that expenditure not less than the quantum of House Rent Allowance is being incurred on rent.
 - (c) For those living in their own houses drawal of House Rent Allowance will be subject to production of Certificate to the effect that expenditure not less than the quantum of House Rent Allowance is being incurred on Municipal Taxes/Rates repairs, etc.
4. The expenditure on the payment of the House Rent Allowance at the revised rates herein sanctioned shall be debited to the Head of account from which the employees draw their salaries.
5. This order shall take effect from 1st December, 2017.

R. V. SUCHIANG,
Principal Secretary to the Govt. of Meghalaya,
Finance Department.

The 1st December, 2017.

OFFICE MEMORANDUM

Subject:- MEDICAL ALLOWANCE.

No.F(PR)-55/2017/18. - The undersigned is directed to say that consequent upon the decision of the Government on the recommendations of the Fifth Meghalaya Pay Commission at Item 3.2 of its Resolution, the Governor of Meghalaya is pleased to order payment of Medical Allowance at a uniform rate of ₹ 1,000/- p.m. to all categories of Government employees, other terms and conditions governing the grant of the Allowance remaining the same.

2. This order shall also apply to all categories of State Government employees, government pensioners, family pension holders, All India Service Officers who either retire from Meghalaya Wing or from the Centre while on deputation from the Meghalaya wing or even Public Sector Undertakings, etc., on deputation from Meghalaya and to those AIS Officers of Meghalaya Wing of the Assam-Meghalaya Joint Cadre who have been re-employed after retirement and retired Judges of the High Court having jurisdiction over and who are residing in Meghalaya unless they choose to opt for Rules otherwise applicable to them in this behalf.
3. The expenditure on account of the revised rate accruing in the context of this Order shall be debited to the respective Head of Account from which the employees draw their salaries and the pensioners their pension.
4. Formal amendments to the Meghalaya Medical Allowance Rules, 1981 shall be made in due course.
5. This order shall take effect from 1st December, 2017.

R. V. SUCHIANG,
Principal Secretary to the Govt. of Meghalaya,
Finance (Pay Revision) Department.

The 1st December, 2017.

OFFICE MEMORANDUM

Subject :- HILL COMPENSATORY ALLOWANCE

No.F(PR)-56/2017/18. - The undersigned is directed to say that consequent upon the Government decision on the recommendation of the Fifth Meghalaya Pay Commission at item 3.5 of its Resolution, the Governor of Meghalaya is pleased to order payment of Hill Compensatory Allowance at a revised rate of ₹ 500/- p.m. to all State Government employees, including members of the All India Services, irrespective of the place of posting.

The expenditure on account of Hill Compensatory Allowance at the revised rates herein sanctioned shall be debited to the head of account from which the employees draw their pay/salaries.

This order shall take effect from 1st December, 2017.

R. V. SUCHIANG,
Principal Secretary to the Govt. of Meghalaya,
Finance Department.

The 4th December, 2017.

OFFICE MEMORANDUM

Subject :- WINTER ALLOWANCE.

No.F(PR)-57/2017/18. - Consequent upon the decision of the Government on the recommendation of the Fifth Meghalaya Pay Commission at Item 3.6 of its Resolution, the Governor of Meghalaya is pleased to sanction Winter Allowance at the rate of ₹ 600/- p.m. to all categories of State Government employees, pensioners/family pension holders including members of the All India Service stationed at places with an elevation of 1000 metres above Mean Sea Level. The Allowance shall also be admissible to pensioners/family pension holders whose residence is located in a station where the allowance is drawn by the government employees, subject to production of residential certificate. The Allowance shall be admissible for a period of four month commencing from the month of November to the month of February.

The expenditure on account of payment of Winter Allowance shall be debited to the head of account from which the Government employees draw their salaries and the pensioners/family pension holders draw their pension.

This order shall take effect from 1st December, 2017.

The list of stations where Winter Allowance is admissible is given in the Annexure to this Office Memorandum.

R. V. SUCHIANG,
Principal Secretary to the Govt. of Meghalaya,
Finance Department.

ANNEXURE**List of Stations where Winter Allowance is admissible.**

1. Amlarem	45. Mustem
2. Bapung	46. Muthlong
3. Borato	47. Mynska
4. Bynrai	48. Mynso
5. Cherrapunji	49. Namdong
6. Jakrem	50. Nartiang
7. Jarain	51. Nongbah
8. Jatah	52. Nongjngi
9. Jathang	53. Nongkhlaw
10. Jongksha, E.K. Hills.	54. Nongkhroh
11. Jowai	55. Nongkynrih
12. Khlieh Rongnah	56. Nonglatem
13. Khliehriat	57. Nongspung
14. Khliehtyrshi.	58. Nongstoin
15. Khonshnong	59. Nongthliew
16. Kmawan	60. Nongum
17. Kynshi	61. Padu
18. Laitkroh	62. Pammanik
19. Laitlyngkot	63. Pammura
20. Laitmawsiang	64. Pasyih
21. Laitryngew	65. Puriang
22. Lamai	66. Pynursla
23. Langkyrdem	67. Raliang
24. Laskein	68. Rymbai
25. Lawblei	69. Saipung
26. Lawmei	70. Shangpung
27. Mairang	71. Shillong
28. Markasa	72. Smit
29. Marshillong	73. Sohiong
30. Maulsei, Jaintia Hills.	74. Sohkynphor
31. Mawdymmai	75. Sohmynting
32. Mawkynew	76. Sohrarim
33. Mawkyrwat	77. Sohryngkham
34. Mawngap	78. Sutnga
35. Mawphlang	79. Swer
36. Mawryngkneng	80. Thadlaskein
37. Mawsmai	81. Thadmuthlong
38. Mawsynram	82. Thuruk
39. Mawthapdah, W.K. Hills.	83. Tongseng
40. Mookaiaw	84. Umlyngmar
41. Mookyndiang	85. Ummulong
42. Mookyndur	86. Upper Shillong
43. Mulang	87. Wahajer
44. Mupliang	88. Wahrit
	89. Tuber.

The 1st December, 2017.

From : Shri P. K. Agrahari, IFS,
Secretary to the Government of Meghalaya,
Finance (Establishment) Department.

To,

All Administrative Departments/All Heads of Department,
All Deputy Commissioners,
All Sub-Divisional Officers (Civil).

Subject :- *Implementation of Fifth Meghalaya Pay Commission.*

Sir/Madam,

No.FEG.12/2012/29. - In pursuance of Office Memorandum No.F(PR)-52/2017/21, dated 1st December, 2017 pertaining to the implementation of the Meghalaya Fifth Pay Commission, the following actions may be taken by all concerned:

1. To initiate action for fixation of Pay in the corresponding Pay Matrix of the Revised Pay in the Fifth Meghalaya Pay Commission after obtaining Form of Option in Annexure-II and Undertaking in Annexure-III of the above O.M. However, in respect of Gazetted Officers requiring Pay Slip, the Form of Option/Undertaking in Annexure-II & III shall be submitted to Accountant General (A & E), Meghalaya for fixation of Revised Pay in Fifth Meghalaya Pay Commission in the form of Revised Pay Slip.
2. To prepare the Due & Drawn Statement for calculation of Arrears of Pay with effect from 1st January, 2017 to 30th November, 2017 (11 months) for all the employees of your Department/Office based on the fixation done in Para 1.
3. The above exercise of Pay fixation (except in case of Pay Slip) and preparation of Arrears shall be done by the DDOs of the Department/Office concerned in the first place. The same will be sent to the respective Treasuries for scrutiny and payment.

In view of the above, all Administrative Departments/ Heads of Department/Deputy Commissioners/ Sub-Divisional Officers (Civil) are requested to take effective steps accordingly and the above instructions may be brought to the notice of all Subordinate Officers for compliance.

P. K. AGRAHARI,
Secretary to the Government of Meghalaya,
Finance (Establishment) Department.